

# Family Law Orientation "FLO" Registration Information

## An orientation to Family Court for parties without attorneys.

*Presented by:*  
King County Superior Court  
Early Resolution Case Managers

The Family Law Orientation (FLO) is designed to provide parties, without representation, with information on the court process, including court rules and resource information.

### **MANDATORY ATTENDANCE**

Pursuant to King County Superior Court Local Family Law Rule 20, ***all unrepresented parties to an action filed under RCW Chapter 26.09, including Dissolutions of Marriage, Legal Separations, and major Parenting Plan Modifications, must attend this orientation within 30 days of filing or receipt of service.*** All parties to a case must attend the FLO. A registration form should be served upon the other party/parties with the Case Schedule.

If your case is *not* filed under Chapter 26.09 RCW, you are encouraged (but not required) to attend.

If you have already attended the FLO and you have a case filed in King County, please file a copy of your Certificate of Completion with the King County Clerk's office [Room E609 in Seattle; Room 1D in Kent].

Please call **(206) 477-1464 [for Seattle]** or **(206) 477-2745 [for Kent]** to request alternate formats, reasonable accommodations, or for other questions.

### **SECURITY**

Security of participants is of great importance. King County Superior Court Family Court reserves the right to take measures to ensure the safety of FLO participants. You will not be admitted to the FLO if you are carrying a weapon (per RCW 9A.1.300) or if you are under the influence of drugs/alcohol. You will be asked to leave the FLO if you exhibit behavior that is disruptive or threatening to the participants or the presenter.

**Children cannot attend and childcare is not provided.**



### **PRE-REGISTRATION IS REQUIRED**

Every effort will be made to ensure participants can attend as requested. Same day attendance is possible, however, orientation sessions are filled on a first-come, first-serve basis. Early registration is encouraged. If any restrictions are in place, you will not be scheduled for the same seminar as the other party.

If your registration form is not completely filled out, including payment and verification of income, it will delay your registration. No registration will be accepted online or over the phone. You will receive confirmation of the FLO date, time and location by mail or email advising which session you are to attend.

A schedule of FLO classes is available at the King County Clerk's Office, Family Court Services [Room 280 in Seattle; Room 1D in Kent] or online at [www.kingcounty.gov/courts/familycourt/services.aspx](http://www.kingcounty.gov/courts/familycourt/services.aspx).

### **RESCHEDULING**

Parties are permitted one opportunity to reschedule, without additional fee, up to 30 days past the scheduled session date.

### **INTERPRETER SERVICES**

*Depending on your income*, court-appointed interpreters may be provided for King County cases for any FLO session in Kent or Seattle locations.

Fees for court-appointed interpreters are determined by the court. A form must be filled out and reviewed by the court to determine the amount of the fee, if any. You must pre-register if you are requesting a court-appointed interpreter.

Court-appointed interpreters are not available for 7:45 am seminars.

You may bring your own interpreter at no additional fee. This person must be over 18 years of age and cannot be a party to your case.

**ORIENTATION SESSION FEES: \$20.00 per person**

You must include payment with your registration or your registration will immediately be returned to you. You may pay, in person, with cash, check or money order or, by mail, with check or money order.

**FEE REDUCTION GUIDELINES**

Fees are reduced to **\$10.00 per person** if your after-tax (net) income is less than \$20,000.00 *and* is above 125% of the Federal Poverty Guidelines (see table below). You must provide proof of your income. Acceptable proof of income includes current Tax Returns; Pay stubs or Unemployment stubs.

Fees are reduced to **\$5.00 per person** if you are receiving SSI, SSDI, or other public benefits *and* your income is above 125% of the Federal Poverty Guidelines (see table below). You must provide proof of your benefits. Acceptable proof of benefits includes current ProviderOne Services card; Proof of state health insurance; SSI or SSDI.

Fees are **waived per person** if your after-tax income is less than 125% of the Federal Poverty Guidelines (see table below), or you receive TANF or Food Stamps. Acceptable proof of income or benefits includes current Tax Returns; Pay stubs; Unemployment stubs; Award letter for TANF or EBT Card.

2013 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA		
Persons in family/household	Poverty Guideline	125% Poverty Guideline
1	\$11,490	\$14,363
2	\$15,510	\$19,388
3	\$19,530	\$24,413
4	\$23,550	\$29,438
5	\$27,570	\$34,463
6	\$31,590	\$39,488
7	\$35,610	\$44,513
8	\$39,630	\$49,538
For families/households with more than 8 persons, add \$4,020 for each addition person in the Poverty Guideline column.		

**FAMILY LAW ORIENTATION REGISTRATION***Complete all sections of this form.*

<b>LAST NAME:</b>		<b>FIRST NAME:</b>		<b>MIDDLE INITIAL:</b>	
<b>EMAIL:</b> (to receive your confirmation letter)				<b>PHONE NO.:</b>	
<b>ADDRESS/CITY/STATE/ZIP:</b>					
<b>KING COUNTY CASE NO.:</b> (ex. 13-3-00001-1 SEA)				<b>INTERPRETER SERVICES:</b>	
<b>NAME(S) OF OTHER PARTIES TO YOUR CASE:</b>				<input type="checkbox"/> I will provide my own interpreter. Name of Interpreter: _____	
				<input type="checkbox"/> I need a court-appointed interpreter. Language: _____	
<b>PREFERRED DATES:</b>		<b>CASE TYPE:</b>		<b>I WANT TO ATTEND THE CLASS AT:</b> <input type="checkbox"/> <b>King County Courthouse in Seattle</b> Mail this form with check or money order to: KCSC-FLO, 516 3rd Ave., W-280, Seattle, WA 98104 <input type="checkbox"/> <b>Maleng Regional Justice Center in Kent</b> Mail this form with check or money order to: KCSC-FLO, 401 4th Ave. N., Room 1D, Kent, WA 98032 You may also pay with cash, check or money order, <i>in person</i> , at either location.	
<b>FIRST CHOICE</b>  <b>Date:</b> _____  <b>Time:</b> _____  <input type="checkbox"/> Seattle class <input type="checkbox"/> Kent class	<b>SECOND CHOICE</b>  <b>Date:</b> _____  <b>Time:</b> _____  <input type="checkbox"/> Seattle class <input type="checkbox"/> Kent class	<input type="checkbox"/> Divorce/Legal Separation <input type="checkbox"/> Establish Parenting Plan <input type="checkbox"/> Invalidity <input type="checkbox"/> Modification—Child Support <input type="checkbox"/> Modification—Parenting Plan <input type="checkbox"/> Nonparental Custody <input type="checkbox"/> Parentage <input type="checkbox"/> Relocation <input type="checkbox"/> Other: _____			